# THE FOLLOWING REGISTRATION TERMS AND CONDITIONS APPLY

## **REGARDING WEBCAST REGISTRATIONS**

1. Individuals or groups may register for webcast access. Organizations may register for group access without presenting specific registrant names. In such instances the registering organization will be presented a series of user names and passwords to distribute to participants.

2. Each registrant will receive a user name and password for access. Registrants will be able to change their user names and passwords and manage their accounts.

3. Webcast registrants will enjoy six (6) months access from date of issuance of user name and password.

4. Only one user (per user name and password) may view or access archived conference. It is not permissible to share user name and password with third parties. Should Webcast registrants choose to access post conference content via Flash Drive, this individual use limitation applies. It is not permissible to share alternative media with third parties.

5. User name and password use will be monitored to assure compliance.

6. Each webcast registration is subject to a "bandwidth" or capacity use cap of 5 gb per user per month. When this capacity use cap is hit, the registration lapses. Said registration will be again made available at the start of the next month so long as the registration period has not lapsed and is subject to the same capacity cap.

7. For webcast registrants there will be no refunds for cancellations. Please call the Conference Office at 800-503-0188 or 206-452-5495 for further information.

#### REGARDING ONSITE REGISTRATION, CANCELLATIONS AND SUBSTITUTIONS

1. For onsite group registrations, full registration and credit card information is required for each registrant. List all members of groups registering concurrently on fax or scanned cover sheet.

2. For onsite registrants there will be no refunds for "no-shows" or for cancellations. You may send a substitute or switch to the online option. Please call the Conference Office at 800-503-0188 or 206-452-5495 for further information.

## METHOD OF PAYMENT FOR TUITION

Make payment to Health Care Conference Administrators LLC by check, MasterCard, Visa or American Express. Credit card charges will be listed on your statement as payment to HealthCare (HC) Conf LLC. Checks or money orders should be made payable to Health Care Conference Administrators LLC. A \$30 fee will be charged on any returned checks.

#### **REGISTRATION OPTIONS**

Registration may be made online or via mail, fax or scan.

You may register through either of the following:

Online at www.RACSummit.com.

 Fax/Mail/Email using this printed registration form. Mail the completed form with payment to the Conference registrar at 12330 NE 8th Street, Suite 101, Bellevue, WA 98005-3187, or fax the completed form to 206-319-5303, or scan and email the completed form to registration@ hcconferences.com. Checks or money orders should be made payable to Health Care Conference Administrators LLC.

The following credit cards are accepted: American Express, Visa or MasterCard. Credit card charges will be listed on your statement as payment to HealthCare (HC) Conf LLC.

For registrants awaiting company check or money order, a credit card number must be given to hold registration. If payment is not received by seven days prior to the Conference, credit card payment will be processed.

## TAX DEDUCTIBILITY

Expenses of training including tuition, travel, lodging and meals, incurred to maintain or improve skills in your profession may be tax deductible. Consult your tax advisor. Federal Tax ID: 91-1892021.

#### CANCELLATIONS/SUBSTITUTIONS

No refunds will be given for "no-shows" or for cancellations of either online or onsite registrations. You may send a substitute or transfer your onsite registration to an online registration. For more information, please call the Conference Office at 800-503-0188 or 206-452-5495.

#### INTELLECTUAL PROPERTY POLICY

Unauthorized sharing of Conference content via Webcast access through the sharing of user names and passwords or via alternative media (Flash Drive) through the sharing of said media is restricted by law and may subject the copyright infringer to substantial civil damages. The Conference aggressively pursues copyright infringers. If a registrant needs the ability to share Conference content within his or her organization, multiple Conference registrations are available at discounted rates.

The Conference will pay a reward for information regarding unauthorized sharing of Conference content. The reward will be one quarter (25%) of any recovery resulting from a copyright infringement (less legal fees and other expenses related to the recovery) up to a maximum reward payment of \$25,000. The payment will be made to the individual or individuals who in the opinion of our legal counsel first provided the factual information, which was necessary for the recovery. If you have knowledge regarding the unauthorized Conference content sharing, contact the Conference registration office.

#### **REGISTRATION BINDING AGREEMENT**

Registration (whether online or by this form) constitutes a contract and all of these terms and conditions are binding on the parties. In particular, these terms and conditions shall apply in the case of any credit/debit card dispute.

#### GENERAL TERMS AND CONDITIONS

Program subject to cancellation or change. If the program is cancelled the only liability of the Conference will be to refund the registration fee paid. The Conference shall have no liability regarding travel or other costs. Registration form submitted via fax, mail, email or online constitutes binding agreement between the parties.

## HOW TO REGISTER:

Fully complete the form on page 2 (one form per registrant, photocopies acceptable). Payment must accompany each registration (U.S. funds, payable to Health Care Conference Administrators, LLC).

ONLINE: Secure online registration at www.RACSummit.com.

FAX: 206-319-5303 (include credit card information with registration)

MAIL: Conference Office, 12330 NE 8th Street, Suite 101, Bellevue, WA 98005-3187

FOR REGISTRATION QUESTIONS:

PHONE: 800-503-0188 (Continental US, Alaska and Hawaii only) or

206-452-5495, Monday-Friday, 7 AM - 5 PM PST

E-MAIL: registration@hcconferences.com

#### CONTINUING EDUCATION CREDITS

The Fifth National Physician Advisor - Utilization Review Team Boot Camp will be providing continuing education credit for a variety of hospital professionals. Check the website for updates as approvals are granted.

#### Physicians:

Accreditation Statement: This activity has been planned and implemented in accordance with the accreditation requirements and policies of the Accreditation Council for Continuing Medical Education (ACCME) through the joint providership of Amedco and the Health Care Conference Administrators (HCCA). Amedco is accredited by the ACCME to provide continuing medical education for physicians.

Credit Designation Statement: The conference is seeking approval from Amedco for designation of this live activity for a maximum of 16.25 AMA PRA Category 1 Credits<sup>™</sup>. Physicians should claim only the credit commensurate with the extent of their participation in the activity. Available to onsite attendees and those webcast participants who watch the sessions live during the

#### days of the conference.

# Nurses:

Amedico is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation.

This course is co-provided by Amedco and HCCA. The conference is seeking approval for a maximum of 16.25 contact hours. Available to onsite attendees and those webcast participants who watch the sessions live during the days of the conference.

Satisfactory completion: Participants must complete an attendance/evaluation form in order to receive a certificate of completion/attendance. Your chosen sessions must be attended in their entirety. Partial credit of individual sessions is not available.

#### Physician Advisor and HCQM Credit from ABQAURP:

The conference is seeking approval by the American Board of Quality Assurance and Utilization Review Physicians (ABQAURP) to provide up to 16.5 continuing education hours to apply towards Health Care Quality and Management (HCQM) Certification and Physician Advisor Sub-Specialty credit.

#### **Compliance Professionals:**

The conference is seeking approval for CCB Credits by the Compliance Certification Board (CCB). The conference will issue a certificate of credit and congratulations letter with instructions for filing the CCB certificate for credit. Available to onsite attendees and those webcast participants who watch the sessions live during the days of the conference.

#### Certified Case Managers (CCM<sup>®</sup>):

The conference is seeking approval from the Commission for Case Manager Certification to provide up to 16.5 continuing education clock hours to CCM® board certified case managers. For onsite, the total number of clock hours attended for the general sessions will be entered by the Registrar at the completion of the program, and the certificate will reflect the actual number of clock hours completed by the participant. For webcast participants, a certificate will be provided that permits self-certification of the number of clock hours watched, together with an evaluation form that must be completed and returned.

#### Coders:

The conference is seeking approval by AAPC for up to 16.5 continuing education hours, depending upon session attendance. Certificates will be issued onsite. Webcast participants must enroll in, complete, and successfully pass the final examination for the RAC Certificate Program for this conference in order to earn their CEUs. Granting of prior approval in no way constitutes endorsement by AAPC of the program content or the program sponsor.

#### Accounting Professionals - NASBA CPE Credit:

Health Care Conference Administrators, LLC (dba GHC, LLC Healthcare) is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors. Through its website: www.learningmarket.org. The conference is seeking approval for a recommended maximum of 20.0 credits based on a 50-minute hour to be granted for the entire learning activity. This program addresses topics that are of a current concern in the compliance environment. This is an update, group-live activity. For more information regarding administrative policies such as complaints or refunds, call 425-233-5075 or email petergrant@ehcca.com.

#### **Other Attendees:**

Onsite attendees can request a Certificate of Attendance from the Registrar onsite which they can file with other appropriate entities for credit. Webcast attendees can request a Webcast Certificate of Attendance from the Registration Office on which they can certify the number of hours they watched and can file with appropriate entities for credit.

#### FOR FURTHER INFORMATION

Call 800-503-0188 (Continental US, Alaska and Hawaii only) or 206-452-5495, send e-mail to registration@hcconferences.com, or visit our website at www.RACSummit.com.

# PHYSICIAN ADVISOR AND UR TEAM BOOT CAMP

## **COMPLETE THE FOLLOWING. PLEASE PRINT CLEARLY:**

| NAME                               |   |
|------------------------------------|---|
| SIGNATURE OF REGISTRANT - REQUIRED | т |
| JOB TITLE                          |   |
| ORGANIZATION                       |   |

## **ONSITE CONFERENCE ATTENDANCE**

## **PRECONFERENCE** (Optional; required for the RAC Certificate program): DOCUMENTATION 101: TELLING AN ENHANCED PATIENT STORY

| <b>CONFERENCE</b> (Does not include Preconference):   |                              |
|---|------------------------------|
| Standard Rate:<br>Through Friday, May 19, 2017*<br>Through Friday, June 16, 2017**  | \$1,195<br>\$1,495           |
| 🖵 After Friday, June 16, 2017   | \$1,795                      |
| Hospital and Health System Rate:<br>Through Friday, May 19, 2017*<br>Through Friday, June 16, 2017**<br>After Friday, June 16, 2017 | \$ 895<br>\$1,095<br>\$1,295 |
| Conference — Critical Access Hospitals***:<br>I Flat Rate (Does not include Preconference):   | \$ 595                       |
| RAC Certificate Program<br>□ RAC Certificate Program  | \$ 395                       |

#### RAC Certificate Program

(The Certificate Program includes optional preconference readings, required online course modules, the preconference and conference, and a post conference online examination. Requires preconference and conference registration.)

# GROUP REGISTRATION DISCOUNT (Does not include Preconference):

Three or more registrations submitted from the same organization at the same time receive the following discounted rates for conference registration only. To qualify, all registrations must be submitted simultaneously:

Standard Group Rate (For each registrant):

| Through Friday, May 19, 2017*                                | \$ 895  |
|--|---------|
| Through Friday, June 16, 2017**                              | \$1,095 |
| After Friday, June 16, 2017                                  | \$1,395 |
| Hospital and Health System Group Rate (For each registrant): |         |
|  |         |
| Through Friday, May 19, 2017*                                | \$ 595  |

## After Friday, June 16, 2017 **CONFERENCE ELECTRONIC MEDIA:**

Onsite Attendees — Following the Summit, the video and presentations are made available in the following formats. To take advantage of the discounted prices below, you must reserve media WITH your Summit registration:

□ Flash Drive (\$129 + \$15 shipping) \$144 6 months' access on Web \$129 Note that conference electronic media may be used by the individual purchaser only. Terms and Conditions apply (see page 1).

\* This price reflects a discount for registration and payment received through Friday, May 19, 2017.

\*\* This price reflects a discount for registration and payment received through Friday, June 16, 2017.

\*\*\* A Critical Access Hospital (CAH) is a rural acute care hospital of no more than 25 beds that meets certain geographic and staffing requirements and is certified by HHS to receive cost-based reimbursement from Medicare.

## PAYMENT

## **Discount Code:**

The use of a registration discount code cannot be the basis of requesting a partial refund of fees already paid.

## TOTAL FOR ALL OPTIONS, **ONSITE OR WEBCAST:**

Please enclose payment with your registration and return it to the Registrar at RAC Summit, 12330 NE 8th Street, Suite 101, Bellevue, WA 98005-3187, or fax your credit card payment to 206-319-5303

You may also register online at www.RACSummit.com.

Check/money order enclosed (payable to Health Care Conference Administrators LLC)

Payment by credit card: American Express Visa Mastercard

If a credit card number is being given to hold registration only until such time as a check is received it must be so noted. If payment is not received by seven days prior to the Boot Camp, the credit card payment will be processed. Credit card charges will be listed on your statement as payment to HealthCare (HC) Conf LLC.

| ADDRESS                             |  |  |
|-------------------------------------|--|--|
| CITY/STATE/ZIP                      |  |  |
| TELEPHONE                           |  |  |
| E-MAIL                              |  |  |
| Special Needs (Dietary or Physical) |  |  |

# WEBCAST CONFERENCE ATTENDANCE

\$ 495

\$ 995

All webcast registrants are automatically registered for ALL online events - the preconference, the conference, and the RAC Certificate Program. Webcast conference registration includes the live Internet feed from the conference, plus six months of continued archived Internet access, available 24/7.

CONFERENCE (Includes the preconference, the complete boot camp, and the

| RAC Certificate Program):                  |         |
|--|---------|
| Standard Rate:                             |         |
| Through Friday, May 19, 2017*              | \$ 795  |
| Through Friday, June 16, 2017**            | \$ 995  |
| 🖵 After Friday, June 16, 2017              | \$1,195 |
| Hospital and Health System Rate:           |         |
| Through Friday, May 19, 2017*              | \$ 595  |
| Through Friday, June 16, 2017**            | \$ 695  |
| After Friday, June 16, 2017                | \$ 795  |
| Conference — Critical Access Hospitals***: |         |
| Flat Rate                                  | \$ 395  |
| GROUP REGISTRATION:                        |         |

Group registration offers the substantial volume discounts set forth below.

#### All webcast group registrants are enrolled in the preconference, conference and RAC Certificate Program.

Group registration offers the possibility of implementing a RAC online Certificate Program. Group registration permits the organizational knowledge coordinator either to share conference access with colleagues or to assign and track conference participation to employees. Certificate of successful completion of online post conference examination evidences mastery of conference body of knowledge.

□ 5 or more \$495 per person □ 10 or more \$395 per person Conference Access: See INTELLECTUAL PROPERTY POLICY, page 1.

## **CONFERENCE ELECTRONIC MEDIA:**

Webcast attendees — Following the Summit, the video and presentations are made available on a flash drive. To take advantage of the discounted price below, you must reserve media WITH your Summit registration:

□ Flash Drive (\$129 + \$15 shipping) \$ 144

(All webcast attendees automatically receive 6 months access on web.)

## SPECIAL SUBSCRIPTION OFFERS FOR ONSITE AND WEBCAST ATTENDEES:

You can purchase an annual subscription to Accountable Care News, Medical Home News, Population Health News, Predictive Modeling News or Readmissions News for only \$295 (regular rate \$468) and an annual subscription to Value Based Payment News or Healthcare Innovation News for only \$195 (regular rate \$295) when ordered with your conference registration.

| <ul> <li>Accountable Care News</li> <li>Medical Home News</li> <li>Readmissions News</li> </ul> | \$ 295<br>\$ 295<br>\$ 295 | <ul> <li>Population Health News</li> <li>Predictive Modeling News</li> </ul> | \$ 295<br>\$ 295 |
|---|----------------------------|--|------------------|
| <ul> <li>Readmissions News</li> <li>Healthcare Innovation News</li> </ul>                       | \$ 295<br>\$ 195           | Value Based Payment News   | \$ 195           |

## **REGISTRATION BINDING AGREEMENT**

Registration (whether online or by this form) constitutes a contract and all of these terms and conditions are binding on the parties. In particular, these terms and conditions shall apply in the case of any credit/debit card dispute. For webcast and onsite registrants there will be no refunds for "no-shows" or cancellations.

| ACCOUNT # |  |
|-----------|--|
|-----------|--|

EXPIRATION DATE

SECURITY CODE

NAME OF CARDHOLDER

SIGNATURE OF CARDHOLDER